



**NYS WOMEN INC. EXECUTIVE COMMITTEE MEETING AGENDA**  
**November 07, 2017 –Conference Call**

**CALL TO ORDER** - President Debra Carlin called the meeting to order at 7:00 PM. Also in attendance were President-Elect, Robin Bridson, Vice-President, Jacquie Shellman, Treasurer, Mary Stelley, Secretary, Linda Provo

**RECORDING SECRETARY REPORT/Linda Provo** - Minutes of previous meeting:

**MOTION EC – 17 – 10** to approve Executive Committee meeting minutes of October 9, 2017 (with corrections). Motion carried.

**Liaison – Communications:** no report today – Contact with Chair within the next week

**TREASURER REPORT/Mary Stelley** - **Financial Report:** Donation from Athena Military Women, Sue Mager Chair, to be included in a separate restricted account. P/L balances to be updated in November and filed for audit. **Liability Insurance:** no report **Liaison – Finance:** no report.

**VICE-PRESIDENT REPORT/Jacquie Shellman** - **Liaison Advocacy & Membership:** no report for Advocacy. **Membership:** Members 511 as of today; Discussion regarding concerns from Membership Chair how dues are paid by Chapters.

**PRESIDENT-ELECT REPORT/Robin Bridson** - Point of personal privilege – Starting new employment November 27<sup>th</sup> as Coordinator for Professional Development & Training for all staff at Colgate University. (Congratulations!) **Leadership Directory:** in process **RD/ARD Plans:** very informational meeting at Fall Board; **Task Force:** working on Membership/MAL proposal, to contact IMSP Theresa Fazzolari regarding MAL's; **Liaison to PPD:** Working with Chair Mary Ellen Morgan

**PRESIDENT REPORT/Debra Carlin** - **April Board Meeting:** discussion regarding Call to Meeting and Registration Form.

**MOTION EC – 17 – 11** to approve Call to Meeting and Registration Form for April 2018 Meeting to be held at Griffiss Institute, Rome NY. Motion carried.

**Liaison – Bylaws:** no report

**UNFINISHED BUSINESS** – **RFP for NYSWI Website & NIKE** – awaiting information from Ruthann Rocque.  
**Company Store** - Discussion regarding business hours.



**NEW BUSINESS** -

Discussion regarding some Chapter Certificates of Incorporation being incorrect. Renee Cerullo to be contacted for verification.

**DEADLINES:**

Communicator - November 20<sup>th</sup>  
NIKE - January 15<sup>th</sup>

**NEXT EC MEETING:**

December 12, 2017 – 7 PM

**ADJOURNMENT:**

President Carlin adjourned the meeting at 7:51 PM

Prepared by: Linda K Provo, Secretary  
Date Approved: \_\_\_\_\_